William Peace University Counseling and Disability Services Office

15 East Peace Street

Raleigh, NC 27604

(919) 508-2163

Contact: Nicole Davis, MA, LPC

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Job Responsibilities for Counseling/Student Development Intern

* Provide brief individual counseling to students who experience a range of mental health issues (i.e. depression, adjustment, relationship difficulties, grief, anxiety, suicidal thoughts, etc.)
* Maintain client files, including progress notes, assessments, referrals, etc.
* Facilitate or co-facilitate counseling groups as assigned.
* Conduct outreach programs and psychosocial workshops as coordinated with Director of Counseling and Disability Services
* Provide support, counseling and assessment, mediation, and consultation for students as needed in other student support offices including Residence Life, Career Counseling, Academic Affairs, Student Activities and Leadership, and Athletics.
* Assist students with Academic Accommodations Plans for Disability Services.
* Participate in staff meetings as requested.
* Always consult with the Director of Counseling and Disability Services about any safety or well-being concerns of students immediately.
* Participate in orientation, trainings, and weekly supervision meetings.