



JOB TITLE	LICENSED PROFESSIONAL TEAM LEAD
DEPARTMENT	CLINICAL
SERVICE PROVIDED	INTENSIVE IN-HOME SERVICES (IIH)
POSITION TYPE	PART-TIME OR FULL-TIME NON-EXEMPT (1 FTE)
REPORTS TO	EXECUTIVE MANAGEMENT TEAM AND/OR CLINICAL DIRECTOR AND/OR MEDICAL DIRECTOR

JOB DESCRIPTION

JOB PURPOSE

The IIH Team Lead is responsible for the guidance, direction, facilitation, and supervision of the overall IIH team, services, and activities according to the IIH service definition. The team lead is responsible for therapeutic interventions, weekly case staffing management, and monthly supervision requirements.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Demonstrate effective communication by regularly monitoring and responding to emails, text messages, and other communication channels in a timely and professional manner, typically within twenty-four (24) business hours. Ensure clarity, responsiveness, and accountability in all interactions with colleagues, clients, and stakeholders.
2. Initiate and provide therapeutic, clinical interventions with each child.
3. Designate staff such that specialized clinical expertise is applied as clinically indicated for each child
4. Exhibit clinical expertise and guidance with IIH team members in team interventions with the consumer
5. Provide clinical supervision of all members of the team for the provision of IIH services
6. Coordinate and manage initial and ongoing assessment activities
7. Convene the Child and Family Team for person-centered planning
8. Complete and implement the initial development and ongoing revision of the Person-Centered Plan
9. Consult with identified medical (for example, primary care and psychiatric) and non-medical (for example, DSS, school, DJJ) providers, engage the community and natural supports, include input in the person-centered planning process and ensure linkage to the most clinically appropriate and effective services including arrangement for psychological and psychiatric evaluations
10. Coordinate behavioral health services and other interventions for the youth or other family members with other licensed professionals and Child and Family Team members
11. Monitor and document the status of consumer progress and the effectiveness of the strategies and interventions outlined in the Person-Centered Plan
12. Training Requirements:
13. Annually, all IIH E/V/C must complete a minimum of 10 hours of Cognitive Behavioral Therapy training (more if fidelity to the model requires it).
14. Present copies of any additional training and continuing education (CEU) credits after hire.

15. Maintain confidentiality and comply with governmental laws and regulations, as well as Company policies and procedures, best practices, and all other duties and responsibilities as assigned per State and/or Federal Service Definition(s) and/or Clinical Policy 8A.
16. Contribute to the team by completing ad hoc duties and responsibilities, as assigned by YES Leadership and/or other YES Authorized personnel

Other Position Characteristics

17. Accuracy of work by the individual in this position will have a tremendous impact on treatment outcomes for clients and parents/families. Exact accuracy concerning the management of emergencies and the diversion of inappropriate hospitalizations is required. Effective as well as efficient direction of allocation of fiscal resources is mandatory in supporting and realizing the primary goals and objectives of children's services. This accuracy requires visual/perceptual, verbal, and written communication skills.
18. Consequences are commensurate with the error, ranging from inconsequential to severe.
19. Knowledge of YES guidelines and policies, confidentiality guidelines, professional standards for treatment, DSM-V, and LME-MCO Program guidelines.
20. Ongoing supervision meetings with the supervisor, staff meetings, and Child and Family Team meetings (if indicated).
21. Regular contact with YES staff (clinical and administrative), some contact with parents/guardians, and extensive contact with staff from other community agencies, schools, and juvenile justice staff.
22. Minimal physical effort should be required for the fulfillment of the requirements of this position.
23. The tasks of this position will generally be performed in a community or office setting.
24. Visual observation of staff's interactions with clients and peers is essential for training and ongoing evaluation purposes. Visual observation is also essential to the client's treatment and proper allocation of resources. Intense mental concentration is necessary for the following: managing a client through crisis, fulfilling medical record requirements and other essential paperwork, communicating with officials in the community, evaluating potential emergency placements, etc.
25. All possible safety measures will be met to protect clients and other staff if the need should arise.